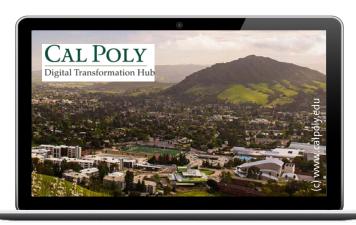# CALL FOR APPLICATIONS: STIPEND FOR VIRTUAL INTERNSHIP AT CALIFORNIA POLYTECHNIC STATE UNIVERSITY

As part of the DAAD funded GlobalXChanges/Challenges project, HM Hochschule München University of Applied Sciences (HM) is awarding **one stipend** to HM students to take part in a **1-month virtual international internship** at the Digital Transformation Hub (DxHub) of California Polytechnic State University (Cal Poly) in San Luis Obispo, California. For details of the position, please refer to the attached description.

THE STIPEND & DURATION

- Duration: 1 month fulltime; in the period from February to March 2021
- Stipend: 752€ as monthly allowance

YOUR PROFILE

- Enrolled at HM Hochschule München University of Applied Sciences as full-time student
- Meeting the relevant requirements mentioned in the DxHub internship description
- Good academic standing
- Interested in intercultural exchange and remote international work experience
- English language skills of at least B2 (CEFR)

APPLICATION DOCUMENTS

- Completed and signed application form
- Current English CV/resume
- Current transcript of record from HM – an unofficial transcript from your student portal (PRIMUSS) will be sufficient
- Proof of English language skills

APPLICATION PROCESS

Application deadline is January 24, 2021. Please send all relevant application documents as pdf files to andrea.schramm@hm.edu.

Contact: Ms. Andrea Schramm
              Project Coordinator GlobalXChanges/Challenges
              E-mail: andrea.schramm@hm.edu

CAL POLY
Digital Transformation Hub

Internship opportunity: 1-month fulltime internship

Start dates: February 2021 – March 2021

Location: Virtual

Are you interested in gaining real world experience working alongside other students and data science faculty and professionals? We are looking for students who want to make a difference and help solve real world challenges for government, education, and the nonprofit sector. As the world's first university-based innovation program powered by Amazon Web Services, the DxHub is dedicated to connecting public sector organizations with engaged students and world-class technology expertise.

What will you do?
- Support project teams working on Digital Transformation and Data Science oriented challenges from the public sector
- Provide organizational support to the DxHub team during a period of rapid growth and expansion
- Work directly with Cal Poly students and faculty, as well as members from the World Bank.

What do we offer?
- Working in a dynamic and impact-driven team with experienced staff, talented student employees and a broad spectrum of client organizations representing various geographies and focus areas
- Varied, challenging tasks with a high impact
- Intense insights into the world of digital transformation and exposure to cloud computing
- A €752 stipend by the DAAD (German Academic Exchange Service)

Who are we looking for?
- You have taken courses in statistics, data science, and have an interest in working with large, complex datasets
- You are solution-oriented and a team-driven personality and can contribute to multiple projects at various points of development
- You are able to work independently, are reliable and pro-active
- You have strong organizational skills
- You are proficient in MS Office. Proficiency in web technology and cloud practitioner certification a plus.

About the Cal Poly Digital Transformation Hub (DxHub)
Cal Poly DxHub is a cloud innovation center (CIC) supported by AWS Worldwide Public Sector. The DxHub applies Amazon's human-centered, 'Working Backwards' innovation methodology to tackle challenges facing government, education, and non-profit organizations. The DxHub team leads public sector organizations through innovation and solution workshops structured to generate big ideas and impactful solutions. Through product development sprints and customer validation testing, the team creates a 'lean prototype' that brings the solution to life. Students assist the team throughout the innovation process.

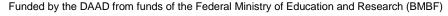For more information go to: https://dxhub.calpoly.edu/

Application Form: Virtual International Internship

Please complete the form and send it together with all application documents as pdf files to Ms. Andrea Schramm, GXC Project Coordinator at HM Hochschule München University of Applied Sciences, at andrea.schramm@hm.edu.

PERSONAL DATA

Family name:	
First name(s):	
Date of birth:	
Place of birth (city):	
Gender:	
Citizenship:	
Postal address:	
Phone number (with country code):	
E-mail:	

CURRENT STUDY INFORMATION

Current degree/field of study:	☐ Bachelor	☐ Master
Department:		
Current study year/ semester:		

☐ I am in good academic standing and will attach a current transcript of records to this application. Kindly note that an unofficial transcript from your student portal will be sufficient.

ENGLISH LANGUAGE SKILLS

☐ English is my native language.

☐ I have good English language skills of at least level B2 according to the Common European Framework of Reference for Languages. Proof of my English language skills will be attached to the application.

AVAILABILITY

I am available to do the virtual internship in the following period:	

MOTIVATION, CURRICULUM VITAE AND INTERESTS

Please state briefly why you would like to participate in the virtual international internship and why you would be a suitable candidate (maximum: 1000 characters):

What else do we need to know about you (e.g. related work experiences, exciting hobbies, etc.)? Feel free to tell us a little more about yourself (maximum: 500 characters):

☐ I will attach a current English CV/resume to this application.

INFORMATION ON ADDITIONAL FUNDING RELATED TO THE WORK EXPERIENCE STAY

It is not possible to receive double funding for the virtual internship through different stipend or scholarship programs of HM Hochschule München University of Applied Sciences, our strategic partner universities or other public funding organizations (including the DAAD – German Academic Exchange Service). Other public or private scholarships and stipends will generally be credited in full against the DAAD stipend.

I currently already receive funding/ stipends/scholarships that will also support me during my virtual internship:	o Yes	o No
If yes, please specify the source of your funding and the monthly amount:		
I intend to or have already applied for other funding/stipends/ scholarships but have not received any feedback yet:	o Yes	o No
If yes, please provide further details:		

CONFIRMATION OF THE ACCURACY OF THE INFORMATION

I confirm that the information given here is correct. I will announce changes and additions immediately and I understand that falsifying information on this application may lead to the scholarship payment being revoked.

_____   _____
Place and Date   Signature

PRIVACY NOTICE

General information
Data protection is important to us and it is our legal obligation.

Controller's contact details
HM Hochschule München University of Applied Sciences (HM), Lothstr. 34 in 80335 Munich, Germany is the controller for the personal information we process, unless otherwise stated.

Data Protection Officer's contact details
You can contact our data protection officer at HM Hochschule München University of Applied Sciences by e-mail at datenschutzbeauftragter@hm.edu and by telephone at +49 89 6080 7600.

Purpose to process your personal data
The personal data collected from you are used by HM for the proper performance of its legal tasks and duties for education and research (Article 4 Par. 1 BayDSG in conjunction with Article 2 BayHSchG).

Selection of stipendiaries
We process your personal data within the framework of the DAAD-funded project GlobalXChanges/Challenges (GXC) for the purpose of selecting suitable applicants for the award of stipends. This includes particularly but not solely the comparison of the submitted applications as well as sharing the application with an independent selection committee and the virtual internship provider.

Grant of stipends
If you receive a stipend, we will process your personal data especially but not solely to coordinate and to implement the relevant project as well as to process the grant and to meet statistical requirements.

Transfer of your data
If you receive a stipend, we may transfer selected personal data to third parties (e.g. DAAD=German Academic Exchange Service) for the purpose of processing the grant and to meet statistical requirements.

Data Storage
We store your personal data in accordance with the GDPR. The data will not be stored longer than is strictly necessary to achieve the purposes for which the data have been collected. If you have been funded within the GXC project we will delete the documents you have submitted five years after the end of the year of the funding. In all other cases the documents will be deleted three years after the end of the year the submission process has ended.

Your rights and further information
You are entitled to submit an access or rectification request to HM. When making this request, please indicate clearly that this relates to an access or rectification request based on the GDPR. You may also request that your data be erased, although this is only possible insofar as this allows HM to continue to fulfil its legal obligations, such as the legal retention period. Send your request to the email address datenschuztbeauftragter@hm.edu, clearly mentioning the type of request in the subject line of your mail. You may also submit a complaint to the Bavarian Federal Authority for Data Protection regarding the use of your data.

For further information, please refer to https://www.hm.edu/en/optout_english/optout_1.en.html.